

Interested in conducting a group accreditation session for umpires or coaches?

The new Community and Beginner online training programs are able to be conducted in a face-to-face environment at your club, association, school or university for those who prefer this format. These sessions can be conducted from the Hockey Australia website or via CD for those that don't have internet access.

Facilitator Step-by-Step Guide

Duration: Approx 1 hour

Facilitator Qualifications: Development accreditation to conduct Beginner Program
Beginner accreditation to conduct Community Program

Benefits of group session

- Assist and support your volunteers to become accredited
- Friendly/ supportive environment
- Face-to-face learning
- Interactive delivery
- Alternative to individualised online training

Equipment:

- Suitable room for participants
- Laptop and projector
- Internet or HockeyEd CD



Step 1: Contact Hockey Australia

[Email](#) Hockey Australia to express your interest in conducting a program and we will provide you with a form to provide basic details of those individuals completing the group session so that they can be credited for the online training. Request a copy of the HockeyEd CD to be sent to you, if required.

Step 2: Program Registration

Prior to conducting the training, please ask participants to complete the online registration process for the relevant program by visiting www.hockey.org.au. If you wish to provide financial support, you could reimburse the participants or register on their behalf.

Step 3: Conducting the Theory Component

1. Set-up the laptop and projector.
2. Visit the appropriate program page on the Hockey Australia website and enter the login details (sent via email to participants when they register) or insert the HockeyEd CD.
3. Click on the 'Start learning' button to view the presentation. The PDF documents attached to key concepts can be printed off as resources and there are supporting video clips with voice-overs.
4. Click on the 'Applying your learning' button and run through the quiz. An incorrect or correct response appears in the top right-hand side of the screen as you select the answer. You can discuss the correct answer as a group or have individuals record their own answer. Hockey Australia does not require the quiz results.

NB: Beginner Coach also requires the completion of the Australian Sports Commission Beginner Coach general principles online training <https://learning.ausport.gov.au>. (Beginner umpires may need to complete the Introductory Level Officiating general principles online training in the near future).

Step 4: Practical Component

Either provide participants with a copy of the *Practical Competency Checklist* or ask them to login to the program in their own time and print it out. To complete the practical component participants need to be practically evaluated by a coach/ umpire who has an accreditation a level above the accreditation the participants are undertaking. The checklist needs to be taken along to their practical evaluation; completed, signed and then sent to the [State/ Territory HockeyEd Coordinator](#).

For further information and assistance with running a HockeyEd accreditation session with a group please contact your State/ Territory Association or Hockey Australia HockeyEd@hockey.org.au